

## Registration Form

### DACUM Training for Facilitators Workshop

November 3-5, 2021  
Eastern Kentucky University | Online via Zoom

#### DACUM Training for Facilitators Workshop • \$749

*This unique workshop incorporates the use of a focus group in a facilitated storyboarding process to capture the major duties, tasks, knowledge, skills, and traits of an occupation. In this interactive training, participants observe an actual panel of high performing incumbent workers as they create an occupational profile, debrief with the instructor and participate in the process. After completing this workshop, participants will be better able to convey the DACUM philosophy and process; plan and prepare for a DACUM Occupational Analysis; facilitate a DACUM panel; develop an Occupational Profile Chart; and utilize DACUM results for curriculum development.*

*This workshop is designed for those who have experience with facilitation and want to broaden their knowledge and skills as facilitators. Many professionals benefit from this training, including human resource professionals, managers, trainers, and educators.*

*Note: If enrolled in the Facilitation Skills Certificate Program, both the Meeting Management & Facilitation Skills Workshop and Advanced Facilitation Workshop are pre-requisites for this course.*

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Name

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Organization

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Address

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City

State/Province

Zip/Postal Code

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Telephone

Fax

Email

#### Payment Method

Check or Money Order must be in U.S. funds payable to: **Eastern Kentucky University**. Fees will be refunded, less a \$5.00 cancellation processing fee, if cancellation or change resulting in a refund is received in writing no later than 10 working days prior to the first day of training.

Please check the appropriate box:

Check       Money Order       Credit Card\*       EKU Inter-Account

\* Do not email credit card information because security cannot be guaranteed. Please email Sarah Gilbert at [sarah.gilbert@eku.edu](mailto:sarah.gilbert@eku.edu) for instructions on how to pay with a credit card.

**Please return completed registration form with payment to:**

Facilitation Center at EKU  
ATTN: Sarah Gilbert  
352 Perkins Building  
521 Lancaster Avenue  
Richmond, KY 40475

**Phone:** (859) 622-8653  
**Email:** [sarah.gilbert@eku.edu](mailto:sarah.gilbert@eku.edu)

**Please note that this workshop has a minimum enrollment that must be met in order for it to be held. If enrollment is not met, the workshop will be cancelled before the starting date and a refund will be issued.**